

The Lincoln County Board of County Commissioners met as the governing body of the East Lincoln County Water and Sewer District at the Citizens Center, Third Floor, 115 West Main Street, Lincolnton, North Carolina, the regular place of meeting at 6:30 p.m. on March 18, 2002. The following were present:

Jerry W. Cochrane, Chairman
Thomas R. Anderson
Larry S. Craig
David P. Choate
Beth H. Saine

Jeff Taylor, County Attorney
Stan Kiser, County Manager

Also present were Steve Gilbert, Director of Public Utilities and Amy S. Long, Clerk to the Board.

CALL TO ORDER

Chairman Cochrane called the March 18, 2002 meeting of the East Lincoln County Water and Sewer District Board to order.

INVOCATION

Pastor John Bell from Bethpage Lutheran Church gave the Invocation.

PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

UPON MOTION by Commissioner Craig, the Board voted unanimously to adopt the agenda as presented.

Agenda

**EAST LINCOLN COUNTY WATER AND SEWER DISTRICT
BOARD OF COUNTY COMMISSIONERS
GOVERNING BODY
LINCOLN COUNTY, NORTH CAROLINA**

MARCH 18, 2002

6:30 PM

6:30 PM Call to Order

Invocation – Rev. John Bell, Bethpage Lutheran Church

Pledge of Allegiance

Adoption of Agenda

1. Approval of Minutes
- December 17, 2001
2. Bids for Dump Truck – Steve Gilbert
3. Governor’s Island Utility Agreement – Steve Gilbert/Jeff Taylor
4. Set Public Hearing Date for Voluntary Annexation
5. Sewer Permit Application Procedure – Steve Gilbert
6. Consultant Contract with Olver, Inc. – Steve Gilbert
7. Contract Amendment with WK Dickson for Governor’s Island
8. Capital Project Update
9. Other Business

Adjourn

Approval of Minutes – December 17, 2001: UPON MOTION by Commissioner Anderson, the Board voted unanimously to approve the December 17, 2001 minutes with the following correction:

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3. County will determine, based on elevation **data** from YWH, which of the existing pumps are a potential or known problem.

Bids for Dump Truck: Steve Gilbert, Director of Public Utilities, stated that on April 5, 2001, bids were received for a 21-ton capacity dump truck. The only bid received was from the Volvo/GMC Truck Center of Carolina, in the total amount of \$77,500.00 The

Board voted to re-advertise the bid. Bids were received for the re-advertisement on February 15, 2002. The bids were as follows.

Volvo/GMC Truck Center of Carolina	\$77,808.00
Triad Mack Sales & Service	\$88,065.08

The Public Works Department is currently leasing a dump truck to meet the service needs in the field. The leased truck is smaller than the truck that has been bid, and at times provides only marginal service compared to a larger capacity truck. The truck is used to haul materials used in maintenance and repair of sewer lines and pulls a trailer with a backhoe when necessary for excavation. The cost of the lease is approximately \$2,000.00 per month.

Mr. Gilbert recommended that the Board accept the bid from the Volvo/GMC Truck Center. He stated that the truck has a June or July delivery date and they will continue leasing the current truck until then.

UPON MOTION by Commissioner Craig, the Board voted unanimously to approve the bid from Volvo/GMC Truck Center of Carolina for \$77,808.00.

Governor's Island Utility Agreement: Steve Gilbert stated that this contract was prepared by Heater Utilities to work out the details of how the county would take over the existing wastewater system on Governor's Island.

Jeff Taylor, County Attorney, stated that the contract should say East Lincoln Water and Sewer District instead of East Lincoln Water and Sewer Authority. He reviewed the contract. Mr. Taylor stated that the purchase price is \$48,000.

Steve Gilbert stated that the Public Works Department has some concerns about taking the responsibility for the grinder pumps.

Steve Gilbert stated that on page 9, it should be the signature of the Chairman instead of the Director of Public Utilities.

Commissioner Anderson stated that on page 3, paragraph 3a, they use the word reasonable and it should be reasonably. He stated that the Director of Public Works is also mentioned several times, but should be changed to Director of Public Utilities.

There was a discussion about the decommission of the plant by Heater after it is disconnected.

Jeff Taylor stated that they are obligated by the deed from the homeowner's association to decommission the plant and convey it back to the homeowner's association.

UPON MOTION by Commissioner Anderson, the Board voted unanimously to approve the contract as modified.

Public Hearing Date for Voluntary Annexation: Steve Gilbert stated that Hybarger Developing, LLC Property, has petitioned to have three lots in Lake Haven Estates to be annexed into the East Lincoln County Water & Sewer District. Following a public hearing, the Board may adopt a resolution annexing the aforementioned lots into the District, effective July 1, 2002. Our suggested date and time for the Public Hearing is 6:30 PM on April 22, 2002, at the regularly scheduled Board meeting.

UPON MOTION by Commissioner Saine, the Board voted unanimously to set the Annexation Public Hearing for April 22, 2002 at 6:30 PM.

Sewer Permit Application Procedure: Steve Gilbert stated that on January 8, 2001 the East Lincoln County Water & Sewer District Board granted that positions titled the County Engineer and the Director of Public Service the authority to sign sewer applications on behalf of the district. These applications are submitted by the developers and require a signature from Lincoln County stating that capacity is available and that the District shall assume ownership of the infrastructure after construction is complete in accordance with the approved plans and specifications.

The Lincoln County Public Works Department currently does not have any personnel with these titles. He requested that the Director of Public Utilities be added to the list of approved sewer permit signatures to ensure a more efficient response for the submittal of sewer applications for new construction.

UPON MOTION by Commissioner Anderson, the Board voted unanimously to allow the Director of Public Utilities to sign sewer applications.

Consultant Contract with Olver, Inc.: Steve Gilbert presented a proposal from Olver, Inc. for professional engineering services to make application to the Rural Economic Development Center for a Capacity Building Grant of up to \$40,000. If the grant is approved, Olver, Inc. will prepare a Capital Improvements Plan that will identify and prioritize physical improvements that are needed in the sewer system. Once the projects are identified, Olver, Inc. will prepare Supplemental Grant Applications for funding of up to \$400,000 for any specific project.

Olver, Inc. proposes to be compensated for this work only if they obtain funding through the grant program, i.e., if no funds are secured, no money will be owed to Olver, Inc. If they obtain funding through the Capacity Building Grant Application, their fee will be \$5,000.00. For completion of the Capital Improvements plan and preparation of up to 3 supplemental grant applications, their fee will be \$30,000. As a Tier 4 County, the Sewer District will be required to match any funds granted on a 50% basis, i.e. if the Sewer District obtains a \$400,000 grant, the county will have to put up \$200,000 toward the specified project.

UPON MOTION by Commissioner Craig, the Board voted unanimously to approve the contract with Olver, Inc.

Contract Amendment for WK Dickson for Governor's Island: Steve Gilbert stated that at the July 23, 2001 meeting, the East Lincoln Water & Sewer District Board authorized WK Dickson to proceed with designation of a sewer pump station to serve Governor's Island. Since then, Dickson has found that the most economical and simplest solution to serve the residents is to construct a dedicated low-pressure sewer line from Governor's Island to the intersection of Blades Trail and Burton Lane. While this will create considerable savings in construction cost, additional field surveying will be required to complete this design.

Contract Amendment No. 1 increases the amount for the Field Survey & Mapping Phase of Dickson's contract from \$5,000.00 to \$8,500.00. Public Works Department staff recommends this contract amendment be approved.

UPON MOTION by Commissioner Anderson, the Board voted unanimously to approve the contract amendment with WK Dickson.

Capital Project Update: Steve Gilbert presented the capital project update for ongoing sewer projects.

Other Business: Steve Gilbert stated that there are currently 1560 sewer customers, as of the end of February. The total county-wide water system is 6882.

Chairman Cochrane requested graphs of the monthly flow going into the wastewater treatment plant.

Recess: Chairman Cochrane recessed the meeting until April 22, 2002 at 6:30 p.m.

Amy S. Long, Clerk to the Board
Board of Commissioners

Jerry W. Cochrane, Chairman
Board of Commissioners